



*Serving Cabarrus, Davidson, Rowan, Stanly and Union Counties*

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**“Our mission is to ensure that Consumers receive quality services.”**

**March 16, 2010**

**MINUTES**

**Members Present:** Andrea Stevens, Co-Chair; Beverly Morrow, Co-Chair; David Bullins; Sarah Boyd; Jeff Euto; Melanie Frick, Vice Chair; Ann Medlin; John Hufton; Bart Kean; Rick Samuels; Mary Sechler; Kay Jennings; Stephen Brannan; Major Sampson; Jayne Wallace-Bohannon; Michael Kinlow; Lemar Underwood; Debby Brown; Tina Kennon

**Absent:** n/a

**Guests Present:** Robin Boyd; Peter Euto; Dora Hufton; Lauren Frick; Suzanne Thompson; Ronnie Helms; Russell Jennings; Benny Faulkner; Charles Heun

**PBH Staff Present:** Bonnie Schell, Director of Consumer Affairs; Steve Tomlinson, Director of Community Relations and Network Operations; Shelby Marlow, Administrative Assistant;

### **I. Welcome of Members and Introduction of Guests**

Beverly called the meeting to order at 6:30pm. She welcomed everyone. Guests were asked to introduce themselves.

### **II. Approval of Minute and Review of Agenda**

Everyone was asked to review the minutes of the February meeting. Rick gave the motion to approve the minutes. Lemar seconded. The minutes were approved as presented. Beverly took this time to ask Ann to present the proposed CFAC budget for 2010-2011. The CFAC Budget committee recommended the total amount requested remain the same as the current budget. The only change would be to move \$4000 from the miscellaneous line item to the travel/mileage line item. Mary seconded the motion and all agree. The motion was approved. Steve Tomlinson will present the proposal to the PBH Finance Dept.

### **III. Public Comments**

None. Beverly asked the members to look at a handout in their packet referring to a conference being held on May 26<sup>th</sup> in Greensboro. This conference is “Celebrating Lives through Person-centered Practices.” Shelby gave the members what few details were available on this conference. Sarah and Stephen voiced their interest in attending. Anyone else interested should let Shelby know at the April CFAC meeting. Beverly then reminded the members in order to receive stipend and mileage for attending any conference or PBH committee meeting they need to submit a short report on the conference/meeting to Shelby.

#### **IV. Breakout Sessions**

The members broke out in their work groups for 35 minutes.

#### **V. Work Group Updates**

Finance – Bart reported they reviewed some charts and graphs submitted by PBH. This workgroup has other questions for PBH. They also discussed about the General Assembly taking money from services.

Services – Debby stated they discussed SOC for children. MH/DSS/DJJ and schools make referrals.

Out of home placements is not always the answer. PBH has gone from 200 children in residential placement two years ago to 35 currently. They also discussed crisis services. Andrea asked if there has been any follow up with those no longer in residential placements. She stated the Division is interested in following up with those children. Steve stated Tonya Brown would have to do this.

Clinical Management – Kay reported they have more questions for UM. These include the average days to handle authorizations for treatment requests. They want a breakdown by disability. There is a concern that Supported Employment services were cut without a fade down plan. It was also noted that consumers cannot volunteer for positions that normally draws a pay check.

Quality Management – John stated they discussed homelessness. They receive a lot of donations to help, such as churches and Christian Ministries. The PBH Housing Forum is scheduled for April 30<sup>th</sup> in Concord. Major reported they also discussed the LME access of emergent, urgent and routine access. They will be contacting Jill Queen to request her assistance in understanding reports and request a report on the Gold Star Provider report cards. The PBH website has made it available for anyone to make comments on providers to PBH. This work groups mission statement is: Be involved and give feedback to the LME about information in quality improvement and performance indicators. Also to inform CFAC of these decisions to everyone including consumers.

#### **VI. Nomination Committee Creation**

Beverly asked for volunteers for the Nomination Committee. This committee will discuss and determine nominations for the Vice-Chair position that will be open July 1, 2010. Tina, Ann, John and Major all volunteered. Nominations will be made at the May meeting and voted on at the June meeting.

#### **VII. LME Updates**

Steve reported to the members that since January 1<sup>st</sup> PBH has been examining trends of utilization of the budget. The Dashboard Report has a lot of the information used in this. This report includes the medical expense ratio. The goal is to use 95 – 100% of revenue for services to consumers. 8 – 12% is for administrative costs. State funded services spending is more than planned across the board. PBH gets these funds up front and manages them throughout the year. Each month after January PBH started going in the hole. Significant adjustments have to be made. Everyone received a copy of a letter sent out by Dan Coughlin dated March 8<sup>th</sup> referencing those adjustments. A 15% cut has to be made in a 90 day period. 5% will come from providers with specialty services, 5% from outpatient basic benefits services and 5% from the LME administrative budget. This will cause a major impact in SA because they are mostly state funded. State funded services ending on April 1 include Respite Care, Children's residential services, Community Support and Home supports. The safety net services discussed in a previous CFAC meeting will still be in place. These services include Mobile Crisis, Emergency services and psychiatric services. PBH has not received funding reductions for Medicaid.

Steve informed everyone that PDS (People Driven Supports) is now called Care Coordinations Department for DD. The service definition for case management for MH is being looked at by the state. The new CABHA will provide targeted case management. PBH may be allowed to provide this. Steve

informed the members of the upcoming Town Hall meetings. The dates and locations are included in the letter from Dan Coughlin. Steve encouraged the CFAC members to attend.

### **VIII. Conference Committee Update**

Beverly stated the PCP Conference committee is close to their budget. Over 300 people have registered with over 170 staying overnight. She reminded the members they would be guides for the conference. 30 vendors have registered and there are 15 workshops. The members were reminded that door prizes are still needed. Beverly suggested the members go to grocery stores and restaurants to ask for gift cards.

### **IX. Public Comment**

None. Melanie stated she is on a committee for the state regarding Mobile Crisis. She asked the members that if anyone has experience with Mobile Crisis to please get with her.

### **X. Adjournment**

David made the motion to adjourn. Mary seconded. The meeting was adjourned at 8:35 pm.

Respectfully submitted,

Shelby Marlow

**Next Meeting is Tuesday April 20, 2010**

#### Summary of Actions Taken

1. 2010-2011 proposed CFAC budget approved
2. Tina, Ann, John and Major agreed to be on the Nominations Committee

#### Actions Pending

1. Report on Statement of Financial Position - Pam
2. Report on Statement of Functional Expenses – Pam
3. Comparison Grid of old/new waiver – Pam

#### To Do's

## May, June and July 2010 Advisory Council Meetings Schedule

Cabarrus	May 4	300 Copperfield Blvd
	June 1	
	July 6	cancelled
Davidson	May 18	Health Dept. – Health Education Room
	June 15	
	July 17	
Rowan	May 27	Rowan Public Library
	June 24	Chamber of Commerce - upstairs
	July 26	
Stanly	May 11	Stanly DSS
	June 8	
	July 13	
Union	May 6	Walter Becket Education Ctr
	June 3	UCPS Professional Developmental Ctr
	July 1	UCPS Professional Developmental Ctr